

EXECUTIVE COMMITTEE MEETING February 9, 2021

Committee Members Present

Mary Durham, Council Chair
Kimberly Blackmon
Gladys Cortez
Andrew Crim
Lora Taylor

Joey Gidseg
Olga Guerra
Rebecca Japko
Linda Litzinger
Caitlin Mende
Laura Marquez
Shelly Townsend

Staff Present

Beth Stalvey, Executive Director
Martha Cantu
Scott Daigle
Robert Garcia
Lauren Gerken
Sabrina Gonzalez
Stacey Kaleh
Linda Logan
Evan Marczynski
Sylvia Medina
Richard Rendon
Mary Rochford
Fernando Rodriguez
Koren Vogel
Rosalin Willis

Council Members Present

Randell Resneder
Eric Shahid
Robert Schier III
John Thomas

Regional Coordinators Present

Morgan Bradley
Rosa Guel
Skyler Mueller
Shelby Vaughn
Richard Williams

Guests Present

Kyle Cox

Call to Order

Pursuant to the Governor's March 16, 2020 suspension of certain provisions of the Texas Open Meetings Act, the Executive Committee of the Texas Council for Developmental Disabilities met virtually using the Zoom platform on Tuesday, February 9, 2021. Council Chair Mary Durham called the meeting to order at 2:01 PM. A quorum was present.

1. **Introductions**

Committee members, staff and guests were introduced.

2. **Public Comments**

No public comments were offered.

3. **Consideration of Minutes**

The minutes were reviewed, and no additions or corrections were noted.

MOTION: To approve the minutes of the October 27, 2020, Executive Committee meeting as presented.

MADE BY: Gladys Cortez

SECOND: Lora Taylor

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 1)

4. **TCDD Quarterly Financial Report**

Executive Director Beth Stalvey reviewed the FY 2020 TCDD Administrative and Expense budget and the Summary of Funds for FY 2018 – FY 2021. She also presented a new report that shows funds available respective to grant planning by featuring projects that have been awarded funding but are still in contract negotiations, and projects eligible for continuation application in the future.

5. **Continuation Grant Awards**

Chair Durham read a statement regarding Conflict of Interest prior to the consideration of continuation funding for grant projects, reminding members, staff, and guests to excuse themselves from the conversation if a conflict of interest exists.

Grants Management Director Rosalin Willis, along with Grants Coordinators Robert Garcia and Sylvia Medina, presented the executive summaries for ten projects to be considered for continuation grant funding.

MOTION: To approve up to \$175,000 in continuation grant funding to Alamo Area Council of Governments for the third year of a five-year Older Adults with Developmental Disabilities and their Caregivers project.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

MOTION: To approve up to \$200,000 in continuation grant funding to Baylor College of Medicine for the third year of a five-year Health and Wellness project.

MADE BY: Gladys Cortez

SECOND: Kimberly Blackmon

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

MOTION: To approve up to \$71,480 in continuation grant funding to Baylor College of Medicine for the third year of a four-year Statewide Community Services Peer Support Specialists project.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

MOTION: To approve up to \$125,000 in continuation grant funding to Imagine Art for the fourth and final year of a Peer Support Specialists in the Community project.

MADE BY: Lora Taylor

SECOND: Kimberly Blackmon

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

MOTION: To approve up to \$77,500 in continuation grant funding to Paso del Norte Children's Development Center for the second and final year of a Developmental Disabilities Policy Fellow project.

MADE BY: Gladys Cortez

SECOND: Kimberly Blackmon

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

MOTION: To approve up to \$299,607 in continuation grant funding to Texas Tech University for the second year of a five-year Complex Mental Health Needs and People with Intellectual and Developmental Disabilities project.

MADE BY: Gladys Cortez

SECOND: Andrew Crim

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

MOTION: To approve up to \$125,000 in continuation grant funding to the Association of Texas Advocates for the fourth year of a five-year Peer Support Specialists for Individuals Living in Institutions project.

MADE BY: Andrew Crim

SECOND: Lora Taylor

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

MOTION: To approve up to \$125,000 in continuation grant funding to University of Massachusetts Medical School for the third year of a four-year Statewide Community Services Peer Support Specialists project.

MADE BY: Andrew Crim

SECOND: Gladys Cortez

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

MOTION: To approve up to \$299,908 in continuation grant funding to University of Massachusetts Medical School for the second year of a five-year Complex Mental Health Needs and People with Intellectual and Developmental Disabilities project.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

MOTION: To approve up to \$85,000 in continuation grant funding to West Central Texas Regional Foundation for the fourth year of a five-year Leadership and Advocacy Skills Training in Rural Areas project.

MADE BY: Andrew Crim

SECOND: Lora Taylor

The motion **passed** unanimously. (February 2021 Meeting Materials, Tab 3)

6. Grants Activities Reports

Grants Management Director Willis discussed the Grants Monitoring Report that featured two projects which began during the quarter and five mini-grants that ended during the quarter as well as two projects that are in the final year of funding so next steps for these projects should be considered by the Project Development Committee. Willis noted that four projects will be considered for continuation funding at the May meeting. She reviewed the Independent Audit Status Report that showed 11 grantees have submitted audits that are currently under desk review. Willis also reviewed the Risk Assessment report to note that projects which recently ended were removed and that due to the diligence of grants monitoring activities the Special Olympics Health and Wellness project was able to move from a high to moderate risk project.

7. Chair's Report

Chair Durham reported expected absences of Molly Spratt. She also noted that she and Gladys Cortez gave presentations at the November Partners in Policymaking training.

8. Executive Director's Report

Executive Director Stalvey reported three stipends awarded.

- Austin Travis County Integral Care: Speakers Stipend for up to \$6,250 for the Central Texas African American Family Support Conference on February 3-5, 2021, to be held online.
- Children's Disabilities Information Coalition: Speakers Stipend for up to \$3,000 for the 32nd Annual Children's Disabilities Symposium on March 5, 2021, to be held online.
- Jewish Family Service: Speakers Stipend for up to \$7,500 for the UP Abilities: ReelPeople event on February 6, 2021, to be held online.

She also reported that with the authorization of the Appropriations and Stimulus Bills for FY 2021, DD Councils received an increase of \$1 million for a network total of \$79 million. TCDD expects to receive an increase from FY 2020 funds but as the final notice of grant award has not been received, that amount is unknown.

Stalvey reviewed changes within TCDD staff including:

- Selection of Stacey Ingram Kaleh as Director of Communications and Reporting
- Promotion of Genessee Klemm to Leadership and Advocacy Program Manager
- Shift of Martha Cantu's position from Operations Director to Director of Budget and Finance
- Promotion of Koren Vogel to Council Business Manager
- Shift of Fernando Rodriguez's position from Operations Assistant to Council Business Coordinator

She also noted that Martha Cantu announced her retirement, effective March 31, 2021 and that the posting to accept applications for a Director of Budget and Finance is in process.

9. Conflict of Interest Disclosure

Committee members reviewed updated conflict of interest disclosure information for Council members and staff. No concerns were noted.

10. Other Updates

The next scheduled Executive Committee meeting will be held in conjunction with the Council meetings scheduled for May 4-7, 2021 via Zoom.

Adjourn

Chair Durham adjourned the Executive Committee at 3:53 PM.

Beth Stalvey, Secretary to the Council Date